

POSITION	Treatment Coordinators (TCs)
NUMBER OF POSITIONS	3 (Three)
REPORTS TO	District Lead/District Coordinator
LOCATION	Faridabad, Haryana
Posting Date	25/04/2025
Closing Date	30/04/2025
Project Period	Two Years

Background

World Health Partners (WHP) is a non-profit organization mandated to deliver holistic healthcare to underserved communities by innovatively leveraging available resources more efficiently. Evidence-based management and technological solutions that are sophisticated to work in extremely low-resource settings are the hallmarks of WHP's programming strategy. WHP believes that it is unconscionable to divide resources on ideological basis—such as public and private sectors—since low resource settings mandate a focus on collectivizing all existing resources to achieve better outcomes.

WHP is best known for its programs focused on early detection and treatment of tuberculosis in urban and rural settings, supported by community-based activities to ensure prevention. WHP currently operates its projects in Bihar, Jharkhand, Uttar Pradesh, Punjab, Haryana, Uttarakhand, Himachal Pradesh, Odisha and Delhi.

About the project

District Health & Family Welfare Society, Faridabad, Haryana, has signed an MoU with World Health Partners to provide universal care for TB patients in the private sector as a Patient Provider Support Agency (PPSA) in the Faridabad district.

This project is designed to directly support the efforts of the Government of Haryana AND the Government of India (GoI) for an effective and efficient TB program in the Private Sector. The PPSA project will take care of all the TB patients (including DR-TB) seeking care from the private providers with private provider engagement, notification, sample collection and transportation, linkages for free diagnostic and drugs, comorbidity screening, treatment adherence support and counselling, patient and provider incentives, adverse drug reaction reporting, risk assessment of TB patients for differentiated care, contact investigation and referral to public sector when required till the end of the treatment following the standards of care and accurate diagnosis, facilitate cases notification, ensure appropriate treatment, and ensure treatment completion.

Scope of work and key responsibilities

Key Responsibility Areas (KRA) would include, but not be restricted to, the following:

- Counseling on TB to TB patients and family and associated supportive services.
- Follow up with the patient to track treatment adherence.
- Actively engages with patients who have left the treatment mid-way to resume the treatment.
- Provide information to the patient/family member on social support/security schemes for which the patient is eligible.
- Collect A/C details of the patient for DBT, NPY benefit.
- Facilitate opening of bank A/C of notified patients (if they don't have any).
- The Treatment Coordinator will ensure to report every follow-up, treatment outcome, Contact tracing etc. on Nikshay 2.0 and simultaneously will share to MIS.
- Sputum collection and report delivery during Contact Tracing. Ensure geo-tagging of every patient during home visit.
- Coordinate with Field Officers for validation of any patient details (if required).
- Patient verification & verification of free services received.
- Coordinate with the Field Officer for obtaining information on TB-positive patients
- Follow up for TB Preventive Therapy (TPT) and Post Treatment follow-up (PTFU) in the assigned district. (PTFU is not part of Haryana RFP)
- Provide health education and counselling to the patients and family members registered with the project.
- Conduct follow-up visits/calls to patients for tracking adherence on regular intervals after treatment initiation.
- Ensure sputum collection at the end of the IP phase for all eligible patients.
- Record treatment adherence regularly/as mandated and treatment outcome at the end of treatment.
- Coordinate with all concerned to ensure that all contacts of sputum-positive patients are screened for TB
- Provide information on social support/security schemes for which patients are eligible.
- Record the data in the project MIS application, incorporating required information concerning all cases diagnosed in the district. Prioritize follow-up with patients based on the adherence pattern
- Ensure the quality of services provided to achieve the programme objectives in assigned areas
- Ensure that all other data, information and reports demanded from time to time are collected, compiled and delivered promptly as per the given deadlines.
- Periodically review the performance of the assigned area and provide regular feedback and support to increase program efficiency.
- Coordinate and collaborate in the districts for effective programme reporting.
- Compile the monthly program reports, claims, and send it to the organization HQ.
- Documentation of best practices of public private partnerships

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on Project requirements.

Qualifications, Experience, and Skills

- Graduation from a recognized University/Institute with at least 2 years of experience with a similar project.
- Knowledge of grassroots TB initiatives is desirable.
- Excellent understanding of local context, practices, and ability to liaise with district/block-GP and health facilities.
- Willingness, flexibility, and ability to work in a challenging environment.
- Good communication skills (oral and written) in Hindi and English
- Prior knowledge of the basics of NTEP
- Diligence, Sincerity, Integrity, and a High Sense of Responsibility
- **Own a two-wheeler with a valid driving license is a MUST.**

Remuneration

A competitive salary commensurate with experience is offered. World Health Partners (WHP) is an employer that follows the principle of equal opportunity in its hiring and promotion procedures. WHP does not discriminate based on religion, race, class, or gender and is committed to giving everyone an equal chance.

Note: Remuneration for this position is a maximum **Rs. 18,000/- monthly**. (Taxes applicable as per the prevailing norms). Other than this, they will also get performance pay (incentives), travel and communication allowances.

How to apply

Aspirants are requested to apply online for the respective job post through the link provided below:

Position Name	Location	Google Form Link
Treatment Coordinator	Faridabad	https://forms.gle/S4RztDJ4PwNu21YBA

Instruction to be followed while filling out the online application form.

1. A field with an asterisk (*) cannot be left blank.
2. CV needs to be uploaded in the last section of the application form
3. The aspirant is requested to upload the CV in WORD or PDF format.
4. Failing to click on the SUBMIT button, the application form will not be submitted. So, kindly ensure to click on the SUBMIT button.
5. Kindly note that the online application form can be submitted only once for a post from a particular email ID.
